

LOCAL ARRANGEMENTS FOR SAFEGUARDING ADULTS AT RISK
Safeguarding Adults is everybody's business

SERVICE DETAILS	
Name of the service:	Telford School
Name of Service/ Service Manager:	Clare Davis
Safeguarding/Protection Lead: <i>(Deputies to be listed in last section)</i>	Name: Clare Davis Phone: 01952 433637 Email: claredavis@aspriscs.co.uk
Regional Safeguarding Lead:	Name: Scott Preston Email: scottpreston@aspris.com
Aspris Executive Safeguarding Lead: (Also CSE lead for the Group)	Jane Stone Director of Risk and Governance JaneStone@aspris.com
PREVENT lead for the Group:	Katie Dorrian , Safeguarding Lead 07518295368 KatieDorrian@aspris.com
Local Authority PREVENT Lead:	Jas Bedesha
LOCAL AUTHORITY DETAILS	
Name of host local authority:	Telford and Wrekin
Local Adult Safeguarding Board	Telford & Wrekin SAB
Our contact at our Local Authority:	Name: Family Connect Phone: 01952 385385 Email:
Out of Hours contact at our Local Authority:	Name: Family Connect Phone: 01952 676500 Email:
Contact for training at our Local Authority	Name: Phone: Email: partnerships@telford.gov.uk
INFORMATION THAT MUST BE AVAILABLE TO COLLEAGUES	
Where is the policy AOP08 Safeguarding Adults and AOP08A Safeguarding Adults - Wales located:	Aspris Hub/ Policies and Forms/ Operational/ Operational Policies/ AOP08 or AOP08A
Where is the Local Area Safeguarding Information (Procedures, Handbook etc.) located:	Telford and Wrekin Safeguarding Partnership (telfordsafeguardingpartnership.org.uk)
ACTION TO TAKE IF AN ALLEGATION OF ABUSE IS MADE TO YOU:	
<p>You should ensure the immediate safety of all individuals.</p> <p>You should notify: <i>(List the people that colleagues should notify including the Deputy Safeguarding Leads for the service, and who to notify if the Safeguarding leads and service leader are not available)</i> <i>Clare Davis (DDSL), Mark Hazlehurst (DDSL), Kate Fulton (DSL), Scott Preston (Regional Safeguarding lead)</i></p> <p>You should complete an Electronic Incident Report (Electronic Reporting System) <i>(If you have any other paperwork appropriate to your service regarding incident reporting, actions or any other information, list them here)</i> <i>Complete electronic incident report on MIS Engage</i></p> <p>You should follow the Procedures for referral that have been agreed with the Local Safeguarding Adults Team which can be found here: <i>(or insert the procedure or flowchart here)</i></p> <p>Follow the criteria and paperwork for referral as approved by your Local Safeguarding Adults Team. This can be accessed. How to report abuse - Adult safeguarding - Telford & Wrekin Council or speak to Clare Davis</p> <p>If you are unable to contact the (D)SL for your service, you should contact your Regional Lead, or: The Executive Lead</p>	

