

**LOCAL ARRANGEMENTS FOR SAFEGUARDING CHILDREN**  
Safeguarding Children is everybody's responsibility

<b>SERVICE DETAILS</b>	
Name of the Service:	Newbury Manor School
Name of Service Manager:	Kevin McKain
Safeguarding/Protection Lead: ( <i>Designated Safeguarding Lead in education settings</i> )	Name: Kimberley Clarke Phone: 07354903759 Email: <a href="mailto:kimberleyclarke@aspriscs.co.uk">kimberleyclarke@aspriscs.co.uk</a>
Regional Safeguarding Lead	Name: Rebecca McArthur Phone: 07825 363815 Email: <a href="mailto:rebeccamcarthur@aspris.com">rebeccamcarthur@aspris.com</a>
Aspris Executive Safeguarding Lead: (Also CSE lead for the Group)	Jane Stone Director of Risk and Governance <a href="mailto:JaneStone@aspris.com">JaneStone@aspris.com</a>
PREVENT lead for Aspris:	Katie Dorrian, Safeguarding Lead 07518295368 <a href="mailto:KatieDorrian@aspris.com">KatieDorrian@aspris.com</a>
Local Authority PREVENT Lead:	To report a concern: Police Prevent Team Phone 01278 647466 <a href="mailto:channelsw@avonandsomerset.pnn.police.uk">channelsw@avonandsomerset.pnn.police.uk</a> For advice, support and training enquiries: Public Health Specialist – Community Safety, Lucy Macready <a href="mailto:prevent@somerset.gov.uk">prevent@somerset.gov.uk</a> Lucy Macready, Prevent Lead For safeguarding support and advice: Customer Contact 0300 123 2224
<b>SAFEGUARDING PARTNERS DETAILS</b>	
Local authority that the service is located in:	Somerset
Local Safeguarding Children Partnership: (or regional equivalent)	Somerset Safeguarding Children's Partnership Children's Social Care 0300 123 2224 <a href="mailto:childrens@somerset.gov.uk">childrens@somerset.gov.uk</a>
Contact details for the LADO:	Name: Anthony Goble Phone: 0300 123 2224 Email: <a href="mailto:childrens@somerset.gov.uk">childrens@somerset.gov.uk</a>
Designated contact at Local Authority Safeguarding Children Team:	Name: Julian Wooster Phone: 0300 123 2224 Email: <a href="mailto:jwooster@somerset.gov.uk">jwooster@somerset.gov.uk</a>
Designated contact at Police:	Name: Mike Prior, Avon & Somerset Police or Phone: Gary Maule PSCS 07889 359301 101
Out of Hours contact at our Local Authority:	Name: Emergency Duty Team Phone: 01823 355975
Contact for Local Authority training:	Name: Kate Greenwood/Jane Weatherall Phone: 01823 355975 Email: <a href="mailto:kgreenwood@somerset.gov.uk">kgreenwood@somerset.gov.uk</a> <a href="mailto:jweatherall@somerset.gov.uk">jweatherall@somerset.gov.uk</a>
Designated contact at Clinical Commissioning Group:	Name: Sandra Corry Phone: 01935 384000 Email: <a href="mailto:Somccg.enquiries@nhs.net">Somccg.enquiries@nhs.net</a>
<b>INFORMATION THAT MUST BE AVAILABLE TO COLLEAGUES</b>	
Where is the policy <b>AOP06 Safeguarding Children in Education, AOP06B Safeguarding Children in Education – Wales and AOP06A Safeguarding Children in Residential Care</b> located:	Aspris Intranet/ Policies and Forms/ Aspris/ Operational/ Operational Policies/ AOP06 or AOP06A or AOP06B
Where is the <b>Local Area Safeguarding Information</b> located? (Procedures, Handbook etc.)	On the shared area and within the main policy folder <a href="http://sscb.safeguardingsomerset.org.uk/about-us/">http://sscb.safeguardingsomerset.org.uk/about-us/</a>
<b>ACTION TO TAKE IF AN ALLEGATION OF ABUSE IS MADE TO YOU:</b>	

You should ensure the immediate safety of all individuals.

You should notify:

***Kimberley Clarke (DSL), Kevin McKain, Nina Clayton (DDSLs)***

You should complete an electronic Incident Report (Electronic Reporting System) – MIS Engage

You should follow the Procedures for referral that have been agreed with the local Safeguarding Children Team which can be found here: Newbury Manor School OneDrive – Safeguarding folder

Follow the criteria and paperwork for referral as approved by your local Safeguarding Children Team. This can be accessed: <http://sscb/safeguardingsomerset.org.uk/makingareferral>

If you are unable to contact the (D)SL for your service, you should contact your Regional Lead, or: The Executive Lead